

Vistas at Sonoma HOA, Inc.
IMPROVEMENT REQUEST FORM

In accordance with the recorded Covenants, conditions and restrictions of the Association, it is required that any owner who is considering improvement of his deeded property to submit the following to the Architectural Control Committee (ACC) prior to initiating work on the planned improvements

- A complete Improvement Request Form**
- Complete and detailed improvement / building plans, material listing and specifications**
- A property site/survey plan showing the location of the proposed improvement**

FAILURE TO SUBMIT THE REQUESTED INFORMATION PRIOR TO CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his property and return the property to its original condition. Any homeowner considering any exterior improvement to his/her property is urged to review the recorder deed restrains prior to the initial request.

Owner Name: _____ Property Address: _____
Home Phone: _____ Mobil Phone: _____ Email Address: _____
Estimated Start Date: _____ Proposed Completion Date: _____

Description of Proposed Improvement, Alteration, Change, or Replacement:

General Description: _____

Who will do the actual work? _____

Material listing and specifications (please provide exterior color selection and swatches of all)

___ Brick/Stone _____ ___ Cement _____ ___ Stucco _____
___ Wood _____ ___ Color _____ ___ Stain _____
___ Other (Explain) _____

Location: (provide Survey drawing or detailed description as applicable) _____

Additional Information: (list or attach any other relevant information)

Certification:

I understand approval of the above improvement by Vistas at Sonoma HOA, Inc. Architectural Committee (ACC) does not relieve me of the responsibility for obtaining any and all necessary Building Permits, Variances, and observing all local zoning ordinances. Architectural Control Committee approval includes aesthetic features only. I agree not to begin property improvement without written approval from the ACC. If any portion of the Association's property is disturbed or damaged by my contractor, agent, or myself, I agree to restore the Association's property to its original condition at my expense.

Applicant Signature: _____ Date: _____

ACC: _____ Date: _____